

**REQUEST FOR ARCHITECTURAL & ENGINEERING
DESIGN SERVICES**

STF SECURITY IMPROVEMENTS

WISCONSIN DEPARTMENT OF CORRECTIONS

STURTEVANT TRANSITIONAL FACILITY

STURTEVANT, WI

MAY 2014

PROJECT 14E3V

Project Background and Purpose

This project will provide an increased level of security fencing and paved perimeter roadway, plus some minor building and plumbing improvements, at the Sturtevant Transitional Facility (STF).

This 304-bed facility operates under the supervision of the adjacent Racine Correctional Institution (RCI) and is directly overseen by a Correctional Center Superintendent. The Warden of the Racine Correctional Institution has overall responsibility for oversight of the facility. STF is designed to provide for inmate transition to the community by returning them as productive members of society. The facility provides an Anger Management Program, Cognitive Intervention Program, Work Release, Project Crew, Community Service, and acts as a hold facility similar to a county jail. There are two security levels: STF-Minimum, opened in December of 2003; and STF-Medium, opened in May 2004.

The minimum security portion of STF houses one hundred and fifty-two (152) minimum security Division of Adult Institution (DAI) inmates. This side of the facility has a single minimum-level security fence surrounding an outdoor recreation field.

The 152-bed medium security portion houses Probation and Parole Hold offenders for the Division of Community Corrections (DCC). Probation and Parole offenders placed at STF-Medium are those who had been placed on probation or parole in the community and subsequently violated rules of supervision. The medium side of the facility currently has no fencing at that level, so outdoor recreation is not available to those inmates, and there is no containment in the event of an emergency evacuation. In a medical emergency, RCI medical must respond by leaving the RCI secure perimeter at the southwest sallyport, driving approximately 1.5 miles on city streets, and entering the STF building sallyport.

Project Description

Approximately 1,400 lineal feet of medium-security fencing, consisting of two rows of 700 lineal feet of fencing, will be added to provide an outdoor recreation area plus provide containment for emergency exits on the medium-security side of the facility. A double gate sized for maintenance and security vehicle access and pedestrian traffic will be provided in the RCI perimeter fence, under remote control of a nearby RCI guard tower, to allow movement of correctional, medical, and maintenance personnel between RCI and STF-Medium without having to leave the security containment. A 1,625 SF concrete sidewalk will be provided through the new gate to allow for snow plowing using existing RCI equipment.

Approximately 15,000 SF of asphalt roadway will join the RCI perimeter road with the STF perimeter. Forty new light fixtures will be installed around the STF perimeter. Inside the STF-Medium facility, a portion of one of the existing group rooms will have plumbing, electrical, and exhaust ventilation installed to provide a laundry area to allow inmates to launder personal items in accordance with DOC practice at medium security institutions.

There will be no changes in facility staffing as a result of these changes.

Scope of Services

The A/E team, selected based on qualifications, will provide study and design services using standard DFD and DOC specifications, bid documents, and construction services in accordance with *DFD Policy and Procedure Manual for Architects/Engineers and Consultants*. It is expected that the selected A/E firm will have experience working around correctional secure environments and will have staff or subconsultants experienced with correctional fencing and gate controls, exterior lighting layout, road and sidewalk construction, laundry, electric, ventilation and plumbing.

The selected A/E will perform a preliminary study to confirm budget adequacy for agency review and approval before preparing plans or bid documents. Following bidding, construction services will be provided including contractor component submittal review, site visits and construction meetings, and record drawing submission.

Note that per the *DFD Policy and Procedure Manual for Architects/Engineers and Consultants*, following services will not be included in the scope of services:

- Environmental Assessment and/or EIS, if required, will be contracted separately
- Independent 3rd Party Commissioning will be contracted separately.

Project Schedule

A/E Selection	June 2014
Preliminary Design	September 2014
SBC Approval	October 2014
Final Design	December 2014
Bid Opening	February 2015
Construction Start	April 2015
Substantial Completion	June 2015

Project Budget

Construction	\$
Contingency @ 15%	\$
Design @ 9%	\$
DFD Fee @ 4%	\$
	\$ 1,140,000

General Requirements

Special Considerations

This project will be occurring in and around a minimum and medium security correctional institution while the facility is at full operating capacity. The integrity of institution operations must be accounted for at all times for safety and security reasons.

Contractor tool control and security escorts will be necessary for work inside the building. Contractor access through the secure perimeter gate during count times and institution emergencies may be restricted.

Building Utilities

- Depending on component placement, there may be a need to re-route existing utilities.
- Evaluate existing utility service capabilities in the areas of electrical, water, and waste water for the proposed laundry area and electrical supply for fence controls.

WEPA Requirements

In accordance with the Wisconsin Environmental Policy Act (WEPA) and Wisconsin Administrative Code DOC 335, this project may require a Type II Environmental Assessment that will be contracted separately.

Sustainability

In addition to meeting the DFD *Sustainable Facilities Standards*, this project is not intended to seek LEED™ certification.